



Comhairle nam Pàrant Taobh na Pàirce - Parent Council

Comhairle nam Pàrant - Bun-sgoil Taobh na Pàirce

Meeting minutes

Date 9 September 2019

Agenda item	Detail	Decision	Action
Welcome and attendees	The meeting was called to order by the chairs (NLW and SS)		
Apologies	Frank Henderson / Gillian Tracy (Edinburgh Council Transport Hub) Katie Soane Jacqueline Cassidy		
Minutes of previous meeting	Approved by Kevin Leetion. Matters arising: There were no matters arising from the minutes of the previous meeting.		
Headteacher's update	<ul style="list-style-type: none"> Improvement Plan <p>Anne MacPhail (AMP) gave an update on the improvement plan which included an overview of the National Improvement Framework. There are 4 key priorities for TnP:</p>		

	<p>Priority 1: Improvement in attainment</p> <p>Priority 2: Closing the attainment gap</p> <p>Priority 3: Improvement in children and young people's health and wellbeing</p> <p>Priority 4: Improvement in employability skills</p>		
	<ul style="list-style-type: none"> ● Pupil voice <p>Iona Brown (IB) gave an update on the pupil voice. A programme of decision making groups for the pupils is being created with the first planning session on 20 Sept. Pupils will have a say in which group they get involved with.</p>		
	<ul style="list-style-type: none"> ● Playground update <p>Katie Wight (KW) confirmed that funding previously allocated to the school playground (c.£20k) is still available but awaiting the council go ahead.</p> <p>The council published a document with their vision recommending that playground projects should be small with high impact. A climbing frame or swings, for example, are not recommended.</p> <p>There was a council inspection of the playground and some minor H&S issues where identified.</p> <p>Next steps:</p> <ul style="list-style-type: none"> i) KW and Donna MacLeod (DML) will work to resolve the minor issues identified by the council. ii) A consultation on playground developments will take place 		

	<p>initially with the playground group and then a wider consultation with staff, children, parents and Óganán. When the council gives the go-ahead the aim is to spend the funding on small, achievable projects which will be staggered.</p>		
Technology	<ul style="list-style-type: none"> ● Website - NLW confirmed that the new website has been created and will go live when the school approves the copy. ● Online Safety – The PC and the school are investigating online safety awareness courses for staff, parents and pupils. 		
Policy and Governance	<p><u>Lost Property Policy</u></p> <p>KW gave an overview of the revised Lost Property Policy:</p> <ol style="list-style-type: none"> 1. Teachers, PSAs and children all help one another to reunite labeled items with their owners. 2. A box for unnamed items will be kept at the front door or the janitor's room so it is accessible to parents and can be checked regularly. 3. The school has asked for parental support and for a small group of parents to manage lost property on Friday mornings. <p>Annabel Harrison has volunteered to co-ordinate.</p> <p><u>Mobile phone policy</u></p> <p>Phones are allowed in school but must be switched off and kept in bags or trays.</p>		

ASN Support	<p>Jacqueline Cassidy asked to start a discussion about Additional Support Needs (ASN), the parent body's understanding of ASN and the ways in which the school and parent body can support ASN families. There has also been a discussion about a regular support group. Jacqueline was unable to make the meeting, so we will discuss the item at the next meeting.</p>		
Reports from working groups	<p><u>Playground group</u></p> <p>Lizzy Burgess (LB) confirmed that the group is continuing to meet weekly. Liam O'Connor is managing loose parts for the playground and has made a request list which will be circulated to parents.</p> <p><u>Health, wellness & mental health</u></p> <p>NLW introduced this new group and invited any parents with professional knowledge to get involved.</p> <p><u>Eco group</u></p> <p>NLW introduced the new group which will work in tandem with the eco work Meghan Clark is leading with the pupils.</p> <p>Bike to school week is 23-27 Sept. Kyra Whittle (KW) is leading on this project. A point was raised at the follow up meeting on Friday that Bike to School is inaccessible to pupils that take the bus. NLW agreed to ask KW to promote the options for the involvement of those for whom riding to and from school is not an option.</p> <p><u>Wraparound group</u></p> <p>Helena Gonzalez Ruiz (HGR) updated:</p>	Call for volunteers	NLW/SS

	<p>Òganan has requested feedback to help them improve their service including suggestions for future holiday clubs.</p> <p>They are working hard to manage waiting lists and will continue to offer 'ad hoc' spaces when available. All parents/carers should inform Òganan if a child won't be attending so they can offer sessions to other carers.</p> <p>A reminder that Òganan closes at 1750 and it is a nut-free setting.</p> <p><u>Road Safety</u></p> <p>Katie Soane (KS) has stepped down and Laura Irvine will take over. NLW thanked KS for her great work on behalf of PC.</p> <p>Police have been to observe road safety at school and they should be informed in the first instance of any incidents.</p> <p>The school never previously reached the numbers required for a lollipop man/lady but the school has grown and the bus numbers have remained the same so worth investigating.</p> <p>Apologies received from Frank Henderson - City wide services manager for school transport.</p> <p><u>Fundraising & Events group</u></p> <p>Caroline Pretty is looking for someone else to take over the fundraising/events group.</p> <ul style="list-style-type: none"> ▪ School lottery <p>There are currently 42 registered members with £1300 projected annual</p>	<p>Contact council re signage for drivers</p> <p>Investigate if school qualifies for lollipop man/lady</p> <p>Call for volunteers</p>	<p>SS/AMP</p> <p>SS/AMP</p> <p>NLW/SS</p>
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	<p>income.</p> <p>A discussion about the lottery ensued, which included support for the method of fundraising and also some objection to the use of the school lottery on moral and religious grounds. There were concerns raised about the risk of normalising gambling and a suggestion made that the use of lottery proceeds may have inclusion or equality implications for pupils.</p> <p>The importance of fund raising was reiterated as 97% of the school's budget is used for staff. 3 other schools in Edinburgh are signed up to the school lottery platform. Other suggestions for fund raising were discussed including a Just Giving page.</p> <p>SS acknowledged that there were strong opinions held, clarified that commencing the school lottery had gone through due consideration at previous PC meetings, it was considered a reasonable and proportionate approach to fundraising, and that promotion had been purposefully minimised to ensure promotion was not directed at pupils. The PC will continue to monitor operation of the lottery and keep it under review.</p> <p><u>GIG group</u></p> <p>Brian Thunder (BT) gave an update on the recent GIG meeting. Highlights include:</p> <p>MG Alba presented and highlighted opportunities available to engage with Gaelic outside of the school, including FilmG whose remit is to develop new</p>	<p>Ensure lottery messaging is appropriate, review additional fundraising options.</p>	<p>NLW/SS</p>
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	<p>talent for the Gaelic channel BBC ALBA and where many young people begin their careers in Gaelic television broadcasting.</p> <p>Following the open meeting with Edinburgh Council in Aug, CnPDE have returned to the council with a series of questions/clarification on individual sites for secondary GME.</p> <p>CnPDE are seeking funding from Bòrd na Gàidhlig for research into best practice internationally to help evaluate potential locations for secondary GME.</p> <p>A full summary of the meeting will soon be published here:</p> <p>https://cnpduneideannblog.wordpress.com/</p>		
Treasurer's Report	<p>LI presented AMP with a cheque for £4784.16 from PC fund raising events throughout the year. Just under £4k in bank account plus another £4k (just under) available for acoustics.</p> <p>Small sums scheme will be run again this year which allows anyone connected with the school to make an application of up to £500.</p>		
Dates of future meetings	<p>Wed 13 November (7.15pm) - Parent Council Meeting – Bun-sgoil Taobh na Pàirce</p>		